



Flathead County Water & Sewer District #1 - Evergreen

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Regular Meeting
October 17, 2018

Members Present: Jack Fallon, B.J. Lupton, Bill Matthews, Bob Balding, Butch Clark, Chuck Hagen, T.J. Wendt, and General Manager, Cindy Murray

Also Present: Bill Astle, Andy Hyde, and Nicole Noonan, CPA

Absent:

Jack Fallon, President, called the meeting to order at 7:02 a.m. and welcomed the public in attendance. No Board members were absent.

Butch Clark moved to adopt the Agenda. Bill Matthews seconded the motion and the Board passed the motion unanimously.

The Board examined the minutes of the regular meeting of September 19, 2018. B.J. Lupton moved to approve the minutes. Chuck Hagen seconded the motion and the Board passed the motion unanimously.

Nicole Noonan, CPA, presented her Audit Report and findings for the FYE June 2018 Audit. She first reviewed her letter of October 17, 2018. After discussion, President Fallon entertained a motion accepting the Audit Report with the understanding that management work on a process to address the issues identified with closing adjustments. B.J. Lupton made the motion, which was seconded by T.J. Wendt. The Motion passed unanimously. President Fallon thanked Nicole for her efforts and presentation.

Next the Board examined the Manager's Report. There were several questions about refurbishing the old Horton tank, which Cindy Murray explained would be addressed as part of the District's 5-year Capital Improvement Plan that is currently being worked on by the District's Staff.

T.J. Wendt asked about security for cell phones. Cindy Murray agreed to research cell phone security requirements and respond back to questions raised by the Board.

Butch Clark moved to accept the Manager's Report, which was seconded by B.J. Lupton. The Board voted unanimously to approve the motion.

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Butch Clark moved to retain Roberta as a Short-term Employee. Bob Balding seconded the motion and Board passed the motion unanimously.

Bob Balding reviewed and approved the Oversight materials for the month of October. The Board's acceptance was noted by Jack Fallon. Bob Balding moved to accept the checks and financial statements, which was seconded by Chuck Hagen. After discussion, the Board approved the motion unanimously.

Cindy Murray presented the Board with revised bank signature cards for all to sign to remove T.J. Wendt as a signatory per his request.

The meeting was adjourned by acclamation at 8:40 a.m. The next regular meeting will be on November 21, 2018.

Submitted by Cynthia S. Murray
Cynthia Murray, Secretary

Signed by John T. Fallon
John T. Fallon, President